

F CA Sanction Duration

The following policy outlines how long a sanction must last and when a sanction may be ended:

- A minimum of one month sanction penalty must be served once the sanction is imposed. (See [Sanctions in Inactive Cases](#))
- End the Jobs sanction after the one month minimum penalty when the noncompliant participant has not received another instance of noncompliance by the tenth day of the current sanction month.
- End the DCSE sanction after the one month minimum penalty when FAA receives the DCSE notification. (See [DCSE Sanction FAA Outlook E-Form](#).)
- When the budgetary unit reports AND verifies that the noncompliant participant has left the budgetary unit prior to the effective date of the sanction, do NOT impose the sanction. It may be necessary to authorize a [CA Supplement](#). Follow the procedures to remove the noncompliant participant in [Removing a Participant](#).

Thoroughly document the DOC field on DISA, the FA-015, and CADO or the CADO Extension Form (CEF) with the reason for the action taken.