



**Authorizing Cases Through the Current System Month**

**12/15/2015**

This NEWS FLASH is being issued to remind staff of the importance of reviewing the case to ensure that benefits are authorized through the current system month. Making sure that active cases are authorized through the current system month helps ensure customers receive their benefits on time. This also decreases the number of calls the agency receives because customers did not receive their benefits.

NOTE For a list of situations that cause cases to be deauthorized see FAA1.B06A - AZTECS Problem Resolutions - AZTECS Deauthorized Cases.

CAP2 identifies when a program has been deauthorized by displaying an asterisk (\*) next to the program. The CURR MONTH field on CAP2 displays the last month that the case was rolled to.

PGM	BENEFIT PRORATE	APP RECEIVED	SIZE	TYPE	STATUS	STATUS DATE	RENEWAL DUE DATE
*AF	111615	111615		A1	OPEN	120315	0416
*FS	111615	111615		SP	OPEN	120315	0416
MA	072414	072414			DENIED	072414	1216

An asterisk will not display when a case is manually rolled by the worker. It is important to review FSBH and AFBH to ensure benefits have been authorized through the current system month.

PGM	BENEFIT PRORATE	APP RECEIVED	SIZE	TYPE	STATUS	STATUS DATE	RENEWAL DUE DATE	BEN/NOT ON HOLD	NOTICE NEEDED	CURR. MONTH
AF	111615	111615	03	A1	OPEN	120315	0416	Y		0116
FS	111615	111615	02	SP	OPEN	120315	0416	Y		0116
MA	072414	072414			DENIED	072414	1216			0714

AFDC BENEFIT HISTORY														
CASE NAME: BOGUS, CASE											CASE NUMBER: 00011636			
UNIT MO	NEED SIZE	STD	SR	GROSS CTB	INC	30+ 1/3	30% \$30/COE	EMPW	DEP CARE	BEN TYPE	BEN AMT	RECOUP	NET BEN	ISS IND
1215	03	A1	Y	400		N	Y	161	0	REGL	161	0	161	MO
1115	03	A1	Y	0		N	N	0	0	INIT	139	0	139	DA



```

* INFO *      END OF DISPLAY REACHED
FSBH          FS BENEFIT HISTORY          121415 08:12
T
CASE NAME: BOGUS, CASE          CASE NUMBER: 00011636

      ----- ALLOWABLE DEDUCTIONS -----
      HOUSEHOLD  GROSS STD  EXCESS  DEP CHLD  SHEL  BEN  NET ISS
      MON  SIZ  TYP  SR  CTB  INC  DED  %DED  MED  CARE  SUPP  COST  TYPE  AMT  RCP  BEN  IND
1215  02  SPE  Y    1201  155  208   0    0    0    0    RE   105  0  105  DA
1115  02  SPE  Y     640  155  128   0    0    0    0    IN   124  0  124  DA
  
```

The current system month is the latest benefit month created by AZTECS during the monthly rollover process. Cases that have been rolled and authorized through the current system month allow AZTECS to:

- Issue ongoing benefits timely without any interruptions
- Run mass changes correctly and promptly
- Issue correct notices
- Notify the customer when it is time to renew

The current system month can be found on the HELP SCREEN FOR LOGO. Staff can access this help screen by selecting F10 from the AZTECS log on screen.

```

AZTECS 1.0          STATE OF ARIZONA          120315 08:07
Technical Eligibility Computer System
AAAAAAAAA  ZZZZZZZZZZ  TTTTTTTTTT  EEEEEEEEEEE  CCCCCCCC  S
AAAAAAAAAAA ZZZZZZZZZZ  TTTTTTTTTT  EEEEEEEEEEE  CCCCCCCCCC  SSS
AAA AAA    ZZZ      TTT      EEE      CCC      CC  SSS
AAA AAA    ZZZ      TTT      EEE      CCC      CC  SSS
AAAAAAAAAAA ZZZZZZZZZZ  TTT      EEEEEEE  CCC      SSS
AAA AAA    ZZZ      TTT      EEE      CCC      CC  SSS
AAA AAA    ZZZZZZZZZZ  TTT      EEEEEEEEE  CCCCCCCCCC  SSSSSSSSSSS
AAA AAA    ZZZZZZZZZZ  TTT      EEEEEEEEE  CCCCCC      SSSSSSS
"
DID YOU OFFER YOUR CUSTOMER THE OPPORTUNITY TO REGISTER TO VOTE"
NAME: TAM
SYSTEM: F15
  
```



```

HELP          HELP SCREEN FOR LOGO
WELCOME TO THE AZTECS LOGO SCREEN
CURRENT SYSTEM MONTH IS JANUARY
ROLLOVER 01/02
  
```

If the CURR MONTH is not rolled to the current system month, AZTECS cannot auto complete the monthly rollover process.



**Example 1:**

In this scenario, the Cash Assistance and Nutrition Assistance have been deauthorized and are not in the current system month.

```

CAP2                                CASE PROFILE - PAGE 2                                120315 08:41

CASE NAME: BOGUS, CASE                CASE NUMBER: 00011636
TRIBAL TANF:                            SIMPLIFIED REPORTING: AF:Y FS:Y
LAST ACTION: CHANGE MADA 120315        CASH DIV:                MULTI CASE: Y

  BENEFIT  APP      STATUS RENEWAL  BEN/NOT NOTICE  CURR.
  PRORATE RECEIVED SIZE TYPE STATUS  DATE  DUE DATE  ON HOLD NEEDED  MONTH
  *AF      111615 111615      A1  OPEN  120315  0416      Y          1215
  *FS      111615 111615      SP  OPEN  120315  0416      Y          1215
  MA       072414 072414      DENIED 072414 1216      0714
  
```

This customer has not received 12/2015 benefits and will not receive ongoing benefits. AZTECS will not complete the rollover process.

**Example 2:**

In this scenario, the Cash Assistance was authorized for the month of 12/15, however the program is not in the current system month. The Nutrition Assistance program is in the current system month, however the benefits have been deauthorized.

```

CAP2                                CASE PROFILE - PAGE 2                                120315 08:59
                                                TAMELA W

CASE NAME: BOGUS, CASE                CASE NUMBER: 00011636
TRIBAL TANF:                            SIMPLIFIED REPORTING: AF:Y FS:Y
LAST ACTION: CHANGE FSAD 120315        CASH DIV:                MULTI CASE: Y

  BENEFIT  APP      STATUS RENEWAL  BEN/NOT NOTICE  CURR.
  PRORATE RECEIVED SIZE TYPE STATUS  DATE  DUE DATE  ON HOLD NEEDED  MONTH
  AF       111615 111615      03  A1  OPEN  120315  0416      Y          1215
  *FS      111615 111615      SP  OPEN  120315  0416      Y          0116
  MA       072414 072414      DENIED 072414 1216      0714
  
```

The customer will not receive 01/16 for either program, and AZTECS will not complete the rollover process.



Arizona Department of Economic Security  
Arizona Health Care Cost Containment System

For information about the AZTECS Current System Month, see FAA1.D01B, FAA6.Q01C.51 and FAASOP.B10A of the FAA Policy Manual (Index: Monthly Rollover, Current system month or CR300 active case report (SOP)).

Please contact the FAA Policy Support Team by phone at **(602) 774-5523** or by e-mail at **FAAPolicyMgmt@azdes.gov** with any questions or concerns regarding this broadcast.

**Please consider the environment before printing this broadcast.**

(15-2689)