



Arizona Department of Economic Security
Arizona Health Care Cost Containment System

The FAA Employee Benefit Unit

06/08/2016

This NEWS FLASH is being issued to remind staff that FAA has an Employee Benefit Unit (EBU) to process applications and changes submitted by current FAA employees. The EBU works cases assigned to Site Code 166C. Only employee cases are assigned to Site Code 166C.

When an FAA employee's case is accessed in HEAplus, a pop up window will display the EBU contact phone number. The EBU must be contacted to take action on reported changes or employee interviews for their case. The EBU will take all needed actions on the case.

Staff not assigned to the EBU must not change the site code or work cases assigned to Site Code 166C. When a change is discovered for a case assigned to Site Code 166C, refer the information to EBU for processing. The EBU will take the action needed on the case.

Employees can contact the EBU regarding their case in any of the following ways:

- Phone:
(928) 247-8817 or
(844) 493-8879 toll free or
- Fax:
(928) 373-9223
- Mail:
FAA Employee Benefit Unit, Site Code 166C
1185 S Redondo Center Drive
Yuma, AZ 85365
- Email:
FAAEmployeeBenefitUnit@azdes.gov

Please contact the FAA Policy Support Team by phone at **(602) 774-5523** or by e-mail at **FAAPolicyMgmt@azdes.gov** with any questions or concerns regarding this broadcast.

Please consider the environment before printing this broadcast.

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