



POLICY CHANGE ALERT #15-010F

TITLE: FAA POLICY MANUAL REVISION 35

ISSUE DATE: 04/01/2015

EFFECTIVE DATE: SEE EACH SECTION BELOW

Summary

Programs Impacted: MA, NA, and CA

This Policy Change Alert is being issued to inform staff that the FAA Policy Manual revision for 04/01/2015 to 05/31/2015 is now available.

All changes made in Revision 35 can be found in the Archived Policy portion of the FAA Policy Manual.

Policy Change Alerts Added

The changes announced in the following Policy Change Alerts (PCAs) were made to the FAA Policy Manual.
The effective dates of these changes are listed below.

<u>Policy Change Alert</u>	<u>Title</u>	<u>Effective Date</u>
PCA 14-035F	Lawful Permanent Resident Additional Requirements	12/17/2015
PCA 14-037F	Allowable Animal Assistants	12/30/2015
PCA 14-038F	Self Employment Income	12/31/2015
PCA 15-003F	BIA Educational Assistance	02/10/2015
PCA 15-004F	Child, Spousal or Cash Medical Support Income Budgeting Changes	03/01/2015

For additional information regarding the Policy Change Alerts listed above, see FAA6.R02 of the FAA Policy Manual (Index: Policy change alerts).

Revision Details

The FAA Policy Manual has been updated to include the following change.
This change is effective for applications and changes received on or after 04/01/2015.

POLICY REFERENCE: FAA1.A06 – CONFIDENTIALITY - OVERVIEW

Added FAA Data Security to the routing of the Notice of Security Incident Form (J-126).

POLICY REFERENCE: FAA4.H04Y – ENERGY ASSISTANCE PAYMENTS

Clarified when you use the EN NC Income Type Code.



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POLICY REFERENCE: FAA4.L04E – NA UTILITY ALLOWANCE - OVERVIEW

Clarified when to use utility expenses to determine an allowable utility allowance.

POLICY REFERENCE: FAA4.L04E.03 – STANDARD UTILITY ALLOWANCE

Added a statement about utilities being paid by an energy assistance payment and not the budgetary unit.

POLICY REFERENCE: FAA4.L08F – NEGATIVE RENT

Added that the budgetary unit is not eligible for SUA when the energy assistance exceeds the utility expenses.

POLICY REFERENCE: FAAEBT.B07 – EBT TRANSACTION HISTORY OVERVIEW

The EBT transaction history is modified and displays up to three years of data. It is no longer limited to 90 days.

Please contact the FAA Policy Support Team by phone at **(602) 774-5523** or by e-mail at **FAAPolicyMgmt@azdes.gov** with any questions or concerns regarding this broadcast.

Please consider the environment before printing this broadcast.

(15-0515)