



## **POLICY CHANGE ALERT #15-040F**

**TITLE: SIMPLIFIED REPORTING - ABAWD**

**ISSUE DATE: 01/11/2016**

**EFFECTIVE DATE: EFFECTIVE IMMEDIATELY**

### **Summary**

Programs Impacted: NA

This Policy Change Alert is being issued to clarify policy regarding Able Bodied Adults Without Dependents (ABAWD) participants that are employed 80 hours per month and assigned to Simplified Reporting.

ABAWD participants that are employed at least 80 hours per month meet the ABAWD work requirement and are assigned to Simplified Reporting. These participants with the EM exemption code **MUST** report a decrease in their work hours when they no longer meet the work requirement of 80 hours per month. The drop in work hours must be reported within ten calendar days of the date the change becomes known to the budgetary unit. These participants will be referred to SNA E&T.

### **Revision Details**

The FAA Policy Manual will be updated to include the information in this Policy Change Alert during one of the next bimonthly revisions. Until then, an alert will be placed in each revised section with a link to this document as a reminder of the policy change.

### **POLICY REFERENCE: FAA6.A14- OVERVIEW: CHANGES THAT MUST BE REPORTED - SIMPLIFIED REPORTING**

The participant is required to report when the gross monthly income of the budgetary unit exceeds the gross income standard as follows:

- For CA, the participant must report when the gross monthly income of all participants included in the CA budgetary unit exceeds 36 percent of the 1992 FPL (A1 payment standard). This includes income of participants with a Participation code of DF or DI.
- For NA, the participant must report when the gross monthly income of all participants included in the NA budgetary unit exceeds 130% of the current FPL. This also includes income of participants with a Participation code of DE, DF or DI.

**For ABAWD participants, or those who would be subject to ABAWD time limits if they did not have an employment (EM) exemption code applied, work hours that fall below 80 per month must be reported. The drop in work hours must be reported by the date that would be considered timely for reporting changes under simplified reporting requirements.**

**NOTE: Failure to report when the budgetary unit's gross monthly income exceeds the gross income standard or the ABAWD work requirement is no longer being met, may result in a potential overpayment.**

Please contact the FAA Policy Support Team by phone at (602) 774-5523 or by e-mail at [FAAPolicyMgmt@azdes.gov](mailto:FAAPolicyMgmt@azdes.gov) with any questions or concerns regarding this broadcast.

Please consider the environment before printing this broadcast.



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